

# 2026 FEE SCHEDULE

An Ordinance providing fees for applications, citations, licenses, permits, and more.

The City Council of Cambridge, Minnesota, hereby ordains the following fees beginning January 1, 2026:

<b>TITLE III – ADMINISTRATIVE FEES</b>			
<b>Code Section/ Department</b>	<b>Type of License/Fee</b>	<b>Term</b>	<b>Fee</b>
AIRPORT	Airport hangar lease	Per square foot of lease area	\$0.17
AIRPORT	Airport tie down fee	Per month	\$17
32.23	Planning Commission member per diem	Per meeting	\$35
32.49	Parks, Trails, and Recreation Commission member per diem	Per meeting	\$35
38.07	Administrative Citation – Except as otherwise stated herein, all other violations of the City Code or Land Use Code	Per day after citation is issued for non-compliance	\$200
38.07	Administrative Citation - Nuisance Animal Fèces	Per day after citation is issued for non-compliance	\$50
38.07	Administrative Citation– Exterior Structure requirements not met	Per day after citation is issued for non-compliance	\$300
38.07	Administrative Citation – Sign regulation	Per day after citation is issued for non-compliance	\$100
38.07	Administrative Citation – Garbage containers requirements not met	Per day after citation is issued for non-compliance	\$50
38.04	Administrative Citation – Peddler or Transient Merchant or Temp/Seasonal Sales (no city permit)	Per offense	\$80
38.07	Administrative Citation – Mobile Food Vendor (no city permit)	Per offense	\$80
38.07	Administrative Citation – Temporary/seasonal outdoor sales use or transient vendors (no city permit)	Per offense	\$200
38.07	Administrative Citation – Construction related stormwater pollution	Per day after citation is issued for non-compliance	\$200
ADMIN	Copies (Providing & copying information such as data requests hard copies, 8x11 maps, etc.)	Per page	\$0.25, if over 100 pages, actual cost per MN State Statute
ADMIN	Media copies	Per page/item	\$15
ADMIN	Maps, non-copyrighted plans, plats (all pages over 11 x 17)	Per page	\$10 – color \$5 – black & white

**TITLE III – ADMINISTRATIVE FEES CONTINUED...**

Code Section/ Department	Type of License/Fee	Term	Fee
ADMIN	All card payment transactions are subject to a 3.0% fee, plus an additional \$0.50 for most fees. Card transactions initiated online or in-person at City Hall for certain Building Permits and Community Development fees are subject to a convenience fee of 2.95% plus an additional \$0.50 per transaction. Applicants have the option of avoiding these fees if payment is received by other payment methods.	Per transaction	Fee of 3.0% plus \$0.50 if under \$100 or 2.95% plus \$0.50 per transaction
ADMIN	Police reports (except if you are the victim or the legal guardian of the victim for the crime committed)	Per page	\$0.25, if over 100 pages, actual cost per MN State Statute
ADMIN	Data Requests: Providing & copying information – actual cost of searching for and retrieving government data, including the cost of employee time, and for the making, certifying, compiling, copying, and electronically transmitting data in accordance with MN State Statute	Per hour or part thereafter	\$22 per hour
ADMIN	Transcription of audio recordings/statements	Minimum 1 hour; then 15 min. intervals	\$22 per hour
POLICE	Copying of squad car or body camera video, as permitted by Minnesota Statute	Minimum 30 minutes per video requested	\$40 per hour
POLICE	Copying of other video/audio (store surveillance/ evidence/ other)	Minimum 30 minutes per video requested	\$40 per hour
POLICE	Labor rate – Overtime (special events/other) includes squad car	Minimum of 3 hours overtime or actual time worked per LELS contract	\$100 per hour
POLICE	Labor rate – Overtime (court/civil subpoena summons/civil depositions): Rates will be charged to the party of the attorney’s office which requested the subpoena. City reserves the right to request payments for minimum hours prior to any court appearance. If appearance is needed within 5 hours of the officers regularly scheduled shift AND court is canceled, the requesting parties will be charged for a minimum of 3 hours of OT regardless of whether they had to appear or not. This is per LELS contract.	Minimum of 3 hours overtime or actual time worked per LELS contract	\$100 per hour
POLICE	Reserve officer and squad car (special events)	Per hour	\$70

## TITLE V – PUBLIC WORKS FEES

Code Section/ Department	Type of License/Fee	Term	Fee
50.06	Garbage & refuse collection	Per year	\$1,250
51.06	Water Trunk Area Charge*	Per acre	\$3,450
51.06	Water Access Charge*	Per REU	\$201
51.06	Water Treatment Facility Charge*	Per REU	\$901
51.04	Water rate, SFR Unit Basic Service Charge	Per month	\$12.50
51.04	Water rate 1 – 6,000 gallons	Per month	\$4.44
51.04	Water rate 6,001 – 20,000 gallons	Per month	\$5.07
51.04	Water rate over 20,001 gallons	Per month	\$5.68
51.04	FF charge	Per month	Set by State of MN ( <i>Ord. 815, 04/20/2026</i> )
51.11	Water meters	Per meter	All meters will be sold at the city's purchase price plus 10% set-up fee, and all utility fees will be assessed after 90 days regardless of installation status. Utility fees include sewer, water, street light, storm sewer fees.
51.11	Meter connections	Each	All meter connections will be sold at the city's purchase price plus 10% set-up fee
51.11	Radio transmitter: Neptune R900	Each for use with Neptune	City's cost plus 10% set-up fee
51.11	Non-sprinkler residential setup	City's cost plus 10% set-up fee	Priced per setup depending upon meter size above
51.11	Sprinkler/house meter new construction setup	City's cost plus 10% set-up fee	Priced per setup depending upon meter size above
51.11	Irrigation meter on an already established house – no charge for the radio	City's cost plus 10% set-up fee	Priced per setup depending upon meter size above
51.11	Meter no connections – frozen meters, etc.	City's cost plus 10% set-up fee	See meter pricing above
51.11	Meter test charge	Per meter	\$60
51.15	Curb stop cover for sloped driveways	Each	All meter connections will be sold at the city's purchase price plus 10% set-up fee
51.15	Fire hydrant replacement kit	Each	All meter connections will be sold at the city's purchase price plus 10% set-up fee
51.05	Tampering with the city water system	Per offense	\$500
51.05	Certify utility bill to tax levy	First time	\$75
51.05	Certify utility bill to tax levy	Second and subsequent times	\$150
51.12	Water reconnection fee	Each	\$60

51.18	Utility penalty fees		5% with \$5 minimum penalty
52.109	Sewer Trunk Area Charge*	Per acre	\$3,610
52.109	Sewer Access Charge*	Per REU	\$2,273
52.141	Sewer rates: SFR Unit Basic Service Charge	Per month, per REU	\$26.23
52.141	Sewer rates: 0 – 6,000 gallons	Per month	\$4.97
52.141	Sewer rates: 6,001 – 20,000 gallons	Per month	\$5.60
52.141	Sewer rates: over 20,001 gallons	Per month	\$6.20
52.141	Septage dumping fee	Per gallon	\$0.12
53.015	Storm sewer rates	Per month, per storm unit	\$6.87
53.02	Administrative Citation – illicit discharge	Per day after citation is issued for noncompliance	\$200
54.10	Street light utility fee	Per month, per single family residential unit	\$5.05
PUBLIC WORKS	Metered Bulk Water Sales	Per 100 gallons	\$1
PUBLIC WORKS	Labor rate – regular time	Per hour, minimum charge of ½ hour	\$42
PUBLIC WORKS	Labor rate – over time	Per hour, minimum charge of 2 hours	\$63
PUBLIC WORKS	Wheel loader	Per hour	\$90
PUBLIC WORKS	Wheel loader w/Snow Go blower	Per hour	\$130 plus cost of labor
PUBLIC WORKS	Dump truck	Per hour	\$85 plus cost of labor
PUBLIC WORKS	Street sweeper	Per hour	\$85 plus cost of labor
PUBLIC WORKS	Bucket truck (two people required per OSHA)	Per hour	\$90 plus cost for labor rate for two employees
PUBLIC WORKS	Flail mower	Per hour	\$65 plus cost of labor
PUBLIC WORKS	Progressive mower	Per hour	\$65 plus cost of labor
PUBLIC WORKS	One-ton truck	Per hour	\$65 plus cost of labor
PUBLIC WORKS	Weed whip	Per hour	\$45 plus cost of labor
PUBLIC WORKS	Vac Con sewer cleaning truck (two people required per OSHA)	Per hour	\$95 plus cost of labor rate for two employees
PUBLIC WORKS	Assessable current services: snow, ice, dirt, and rubbish removal on sidewalk	Each occurrence	\$100

\*Supplemental connection charges will be collected at the time of connection from parcels identified and, in the amounts, specified in Ordinance Number 452.

## TITLE VII – TRAFFIC FEES

Code Section/ Department	Type of License/Fee	Term	Fee
70.01	Recreational motor vehicles	Per offense	\$100
70.02	Motor vehicles and motorcycles prohibited on school property	Per offense	\$100
70.05	Trucks prohibited on certain streets	Per offense	\$100
70.06	Stop intersections	Per offense	\$80
70.07	Through streets and one-way streets	Per offense	\$80
70.08	Turning restrictions	Per offense	\$80
70.09	U-turns restricted	Per offense	\$80
70.10	Excessive noise	Per offense	\$80
70.11	Exhibition driving prohibited	Per offense	\$80
70.12	Cruising prohibited	Per offense	\$80
70.40	Public conduct during parades	Per offense	\$100
71.03	No parking zone	Per offense	\$20
71.04	Parking violation – Commercial vehicle in a residential area	Per offense	\$20
71.05	Parking violation – parking in alley	Per offense	\$20 plus subject to tow
71.08	Parking violation – fire lane parking prohibited	Per offense	\$50
71.08	Fire lanes & emergency vehicle access roads	Per citation	\$50 plus subject to tow
71.65	Impounded vehicle storage fees (non-forfeitures)	Per vehicle	\$200
71.99	Parking fees: overtime parking	Per citation	\$20
71.99	Parking fees: improper parking	Per citation	\$20
71.99	Parking fees: parking in prohibited area	Per citation	\$20 plus subject to tow
71.99	Parking fees: parking against traffic	Per citation	\$20 plus subject to tow
71.99	Parking fees: winter parking restrictions	Per citation	\$20 plus subject to tow
71.99	Parking fees: handicapped parking	Per citation	\$100 plus subject to tow
73.03	Application of traffic ordinances (snowmobiles, ATVs, etc.)	Per offense	\$80
73.04	Snowmobiles - Restrictions	Per offense	\$80
73.04	Snowmobiles - Stopping & yielding	Per offense	\$80
73.04	Snowmobiles - Persons under 18	Per offense	\$80
73.06	Equipment	Per offense	\$60
73.04	Snowmobiles - Unattended	Per offense	\$60
73.04	Snowmobiles - Operation on private property	Per offense	\$100
73.05	ATVs/UTVs - Stopping & yielding	Per offense	\$80
73.05	ATVs/UTVs – Operation on private property	Per offense	\$100
73.05	ATVs/UTVs – Operation on public property	Per offense	\$100

**TITLE IX – GENERAL REGULATION FEES**

<b>Code Section/ Department</b>	<b>Type of License/Fee</b>	<b>Term</b>	<b>Fee</b>
90.28	Fire Department coverage for events held by organizations outside Cambridge’s Fire Service Area	Per hour	\$100
91.03	Alarms – false alarms	Per false alarm after second false alarm at the same address	\$50
92.17	Engine breaking violation – nuisances affecting peace and safety	Per offense	\$60
92.22	Abatement Fee - Administrative costs for abatements	Per abatement case/property	\$25
92.23	Abatement Fee - Mowing	First time in a year for a standard city lot	As contracted
		First time in a year for a lot larger than 140’ x 80’	As contracted
		Second time/same year	\$100 or actual abatement costs per contract, whichever is higher
		Third+ time/same year	\$150 or actual abatement costs per contract, whichever is higher
92.23	Abatement Fee - Brush, tall grass, tree trimming abatement from code enforcement	Per abatement	As contracted
92.23	Abatement Fee – Junk/Debris removal	Per abatement	As contracted
92.23	Abatement Fee – Securing unsecured buildings	Per abatement	As contracted
92.23	Abatement Fee – Painting over graffiti	Per abatement	As contracted
94.57	Excavation permit (ROW)	Per permit	\$54 minimum permit fee plus \$7.50 per 100 feet disturbed
94.58	Right-of-way permit fees	Per permit	\$54 minimum permit fee plus \$7.50 per 100 feet of right-of-way
94.64	Small wireless facility permit	Per pole	\$500 to collocate up to five facilities; \$100 per facility beyond five
		Per pole or wireless support Structure	\$1,000
		Per year for co-location on city owned structures	\$270
95.02	Dog or cat license	Life	\$20
95.02	Dog or cat duplicate/lost tag	Per tag	\$5
95.02	Domestic animals at large administrative citation	Per offense	\$50 – 1 <sup>st</sup> offense \$100 – 2 <sup>nd</sup> offense
95.05	Animal impound: boarding	Per day/animal	\$25

95.05	Animal pickup & delivery	During regular hours (each way)	\$60 – 1 <sup>st</sup> time \$120 – 2 <sup>nd</sup> time
		Outside animal control contract hours (each way)	\$90 – 1 <sup>st</sup> time \$180 – 2 <sup>nd</sup> time
95.05	Medicine administration to impounded animals	Per day	Actual costs charged to the city
95.05	Euthanasia/disposal of impounded animals	Each	Actual costs charged by the veterinary clinic
96.04	Building Department fees	Per year	Refer to “Appendix A” of this ordinance
95.11	Attack by animal (misdemeanor offense)	Per offense	\$300
95.12 & MSS 347.51	Dangerous dog certificate registration fee	Per year	\$150
98.03	Park shelters/space reserved	Per day	\$25/resident \$50/non-resident
98.03	Softball field	Per hour	\$40/resident \$100/non-resident
98.03	Softball field (specific to athletic associations)	Per season	\$75 per team for summer league \$50 per team for fall league
98.03	Baseball field	Per hour	\$40/resident \$100/non-resident
98.03	Baseball field (specific to athletic associations)	Per season	\$250
98.03	Soccer, football, all-purpose fields	Per hour	\$40/resident \$100/non-resident
98.03	Soccer, football, all-purpose fields (specific to athletic associations)	Per season	\$200
98.03	Ice rink	Per hour	\$40/resident \$100/non-resident
98.03	Ice rink (specific to athletic associations)	Per season	\$250 + \$40 per hour per practice
98.03	Tennis courts	Per hour	\$40/resident \$100/non-resident
98.03	Tennis courts	Per season	\$200 + \$40 per hour per practice
98.03	Pickleball courts	Per season	\$250 + \$40 per hour per practice
99.03	Rental Housing Registration	Biennial	\$25 per living unit
99.04	Rental Housing Registration Late Fee (For applications not received by January 31 <sup>st</sup> of even numbered years)	Per living unit	Double the Rental Housing Registration Fee

99.04	Rental housing inspection – fee is charged to the property owner if violations are found. If legal action becomes necessary, legal costs shall be added to the inspection fee.	Per initial inspection and first re-inspection	\$50 and any legal fees incurred
-------	--	--	----------------------------------

<b>TITLE XI – BUSINESS REGULATION FEES</b>			
<b>Code Section/ Department</b>	<b>Type of License/Fee</b>	<b>Term</b>	<b>Fee</b>
111.001	Carnivals, circuses, tent show	Per day	\$25
111.012	Administrative citation for prohibited paraphernalia	Per offense	\$100
111.040	Administrative Citation – Outdoor Fireworks Sales permit violations	Per offense	\$80
111.040	Fireworks sales – outdoors	Per year	\$350
112.03	Peddlers and Solicitor permit	Per day	\$25
		Per week	\$50
		Per year	\$200
112.07	Administrative Citation - Peddler and Solicitor (no city permit)	Per offense	\$80
114	Possession/consumption of alcohol on publicly owned or operated property	Per offense	\$80 – first offense \$100 – second and subsequent offense
114.002	Administrative citation for possession, consumption, and sale of alcoholic beverages on public owned or operated property prohibited	Per offense	\$80 – first offense \$100 – second and subsequent offense
114.018	Non-intoxicating malt liquor license, regular on-sale	Per Year	\$400
114.018	Non-intoxicating malt liquor license, temporary on-sale	Per day	\$25
114.018	Non-intoxicating malt liquor license, off-sale	Per year	\$400
114.043	Wine on-sale license	Per year	\$400
114.043	Liquor on-sale license	Per year	\$2,500
114.043	Special club license	Per year	\$650
114.043	License Sunday	Per year	\$200
114.044	Liquor on-sale application investigation fee	Each	\$500
114.044	Outside state liquor on-sale application investigation fee	Each	Initial investigation fee + actual cost not to exceed \$10,000
114.102	Liquor setups	Per year	\$200
94.04	Sidewalk Café	Per year	\$25
115.04	Cigarette/tobacco license	Per year	\$200
115.11	Administrative citation for tobacco including; illegal sales, illegal possession, illegal use, illegal procurement, and use of false identification	Per offense	\$25 – first offense \$50 – second and subsequent offense
116.008	Therapeutic massage enterprise license	Per year	\$50 per massage therapist licensed
116.008	Individual therapeutic massage therapist license (individuals not licensed through a Therapeutic Massage Enterprise License)	Per year	\$50
117.03	Pawnbroker license	Per year	\$3,000

117.03	Pawnbroker investigation fee	Per (new) license application	Actual cost of investigation. \$3,000 deposit is required to initiate investigation for licenses. Cost not to exceed \$10,000
117.03	Pawnbroker license software for reporting and tracking reportable transactions	Per year, per license Holder	\$3,000 (billed in equal monthly installments)
117.16	Pawnbroker violation – pawning property that thy do not own (misdemeanor offense)	Per offense	\$300
118	Adult businesses license	Per year	\$5,000
118	Adult businesses investigation fee	Per (new) license Application	\$2,000
119	Cannabinoid Products Sales Registration	Yearly	\$500
119	Cannabinoid Products Sales investigation fee	Each	\$500
119	Temporary Cannabis Event	Per day	\$50

**TITLE XIII – GENERAL OFFENSES ADMINISTRATIVE CITATIONS**

<b>Code Section/ Department</b>	<b>Type of License/Fee</b>	<b>Term</b>	<b>Fee</b>
130.01	Administration Fees – Worthless Checks	Per Check	\$50 (\$10 to complainant and \$40 to city)
130.02	Defrauding innkeeper and others prohibited	Per offense	\$100
130.05	Hunting prohibited	Per offense	\$100
130.07	Curfew	Per offense	\$25 – first offense \$50 – second offense \$75 – third offense
1307.07	Curfew – parental allowance of curfew violation	Per offense	\$50
130.20	Disorderly conduct	Per offense	\$100
130.21	Disturbing meetings	Per offense	\$100
130.28	Obstructing police officers	Per offense	\$100
130.30	Discharge of firearms	Per offense	\$100
130.31	Dangerous sidewalks and openings	Per offense	\$50
130.32	Spitting on sidewalk, floors, or furnishings of any public building or location where the public assembles	Per offense	\$25
130.33	Cattle/farm animals on sidewalk	Per offense	\$25
130.34	Violating park rules within all public parks in the City of Cambridge	Per offense	\$80
130.35	Loitering	Per offense	\$50
130.351	Loitering – circumstances cause alarm	Per offense	\$50
130.352	Loitering – intent to commit crime	Per offense	\$50
130.36	Public nudity prohibited	Per offense	\$100
130.37	Social host (providing an environment where underage people may possess or consume alcohol)	Per offense	\$200
130.38	Synthetic cannabinoid prohibited	Per offense	\$100

**TITLE XV – LAND USE FEES**

<b>Code Section/ Department</b>	<b>Type of License/Fee</b>	<b>Fee</b>
155.02	Administrative lot combination/lot split	\$300
156.07	Alternative Energy systems (solar energy or WECS) (excluding roof mounts as an integral part of building)	\$300 Interim Use Permit fee (plus any building fees)
156.02	Annexation	\$200 minimum (\$100 base charge plus a filing fee per MN Statute. The filing fee is \$5 per acre, with a minimum of \$100 and a maximum of \$600)
156.12	Appeals	\$300
156.09	Commercial Kennel	\$100 per year (plus any Interim Use Permit application fees)
156.11	Conditional use permit	\$300
155.07	Development Contract Legal fee	\$1,500 (escrow)
155.02	Final plat	\$100 + \$15 per lot
155.02	Final plat mapping fee	\$20 per lot
156.07	Grading permit	\$54
156.12	Interim use permit (chickens, ducks, and quail only)	\$150
156.12	Interim use permit (everything but chickens, ducks, and quail)	\$300
155.02	Lot split mapping fee	\$20 per lot
156.07	Managed Natural Landscape Site Plan Review	\$100
156.09	Mobile food vendor (per day permit)	\$50
156.09	Mobile food vendor (per month permit)	\$100
156.09	Mobile food vendor (per seasonal permit) (up to 6 months per calendar year)	\$300
156.09	Mobile Food Vendors serving the Farmers Market or City Park	\$0
156.12	Ordinance amendment	\$300
155.09	Park dedication	\$1,600 per residential unit or \$2,940 per commercial industrial acre or 10% of the development land area or a combination thereof
156.06	Parking in lieu fee	\$3,500 per space
156.06	Parking lot review	\$100
156.05	Planned unit development	\$300 + \$10/lot
155.02	Preliminary plat	\$550
156.12	Rezoning	\$300
156.06	Signs, permanent (50 sq ft or less)	\$50
156.06	Signs, permanent (over 50 sq ft)	\$100
156.06	Signs, temporary	\$30
156.06	Signs, temporary (non-profit)	No fee

156.12	Site plan review (multi-family, industrial, or commercial)	\$750
155.02	Street, alley, or easement vacation	\$300
156.06	Temporary sign violation	\$100 per lot per day
156.09	Temporary/seasonal outdoor and transient vending sales (per day permit)	\$25
156.09	Temporary/seasonal outdoor and transient vending sales (per month permit)	\$75
156.09	Temporary/seasonal outdoor and transient vending sales (per seasonal permit) (up to 6 months per calendar year)	\$200
156.11	Variance	\$300
ADMIN	Zoning Letter	\$25 per lot

## APPENDIX A –BUILDINGDEPARTMENT FEES\*

### City Code Chapters 96 and Minnesota Rules 1300

**Subd. 1.** Building permit fees. The issuance of all building permits and the collection of fees shall be as authorized in Minnesota Statutes, Chapter 326B, Minnesota Administrative Rules 1300.0160 and as provided in this Ordinance. The minimum fee for any permit is \$64.00, except electrical permits which have a minimum permit fee of \$65.00. The following permit fees are based off of valuation.

Total Valuation	Permit Fee
\$1 to \$500	\$54
\$501 to \$2,000	\$25 for the first \$500 plus \$3.50 for each additional \$100, or fraction thereof
\$2,001 to \$25,000	\$78 for the first \$2,000 plus \$15 for each additional \$1,000 or fraction thereof
\$25,001 to \$50,000	\$425 for the first \$25,000 plus \$11 for each additional \$1,000 or fraction thereof
\$50,001 to \$100,000	\$700 for the first \$50,000 plus \$8 for each additional \$1,000 or fraction thereof
\$100,001 to \$500,000	\$1,100 for the first \$100,000 plus \$6 for each additional \$1,000 or fraction thereof
\$500,001 to \$1,000,000	\$3,500 for the first \$500,000 plus \$5 for each additional \$1,000 or fraction thereof
\$1,000,001 and up	\$6,000 for the first \$1,000,000 plus \$4 for each additional \$1,000 or fraction thereof

\*The fee for online or in-person credit card usage is 2.95% plus \$0.50 per transaction. Transactions initiated by phone are subject to a 3.0% fee, plus an additional \$0.50 for all transactions under \$100.00. Applicants have the option to pay by credit card and pay these fees, or pay by cash and forego these fees.

**Subd. 2.** Plan review valuation determination. Plan review valuation will be determined using the Building Valuation Data document provided by the International Code Council, version August 2025.

**Subd. 3.** Plan review fees.

Plan review fees for all buildings shall be sixty-five percent (65%) of the building permit fees as set forth in Subdivision 1 of this Section.

Plan review fees for similar plans shall not exceed 25% of the normal building permit fee as set forth in Minnesota Rules 1300.0160.

Plan reviews conducted by the state will follow the fee distribution in accordance with Minnesota Statutes, Section 326B.153 Building Permit Fees, Subd. 4 Distribution.

**Subd. 4.** State surcharge on all building, mechanical, plumbing, and electrical permit fees. In addition to the permit fees established in Subdivision 1 of this Section, a surcharge fee shall be collected on all permits issued for work governed by this code in accordance with Minnesota Statutes, Section 326B.148.

**Subd. 5.** Work commencing before permit issuance. If work for which a permit is required has been commenced without first obtaining a permit, the permit fee may be doubled by collecting an investigation fee.

**Subd. 6.** The City may refund fees for permits in which no work has been done and no inspections have been made. Requests for refunds must be in writing and signed by the permit holder. The Building Official will review the request for refund and make a determination to approve the request. The City shall retain the following as described in the following table:

City Retains	Timeframe
\$50	For requests made within 30 days, fee totals less than \$50.00 are non-refundable
\$50 or 20% of the permit fee whichever is greater	For requests made within 60 days
\$50 or 40% of the permit fee whichever is greater	For requests made within 90 days
\$50 or 60% of the permit fee whichever is greater	For requests made within 120 days
\$50 or 80% of the permit fee whichever is greater	For requests made within 180 days

No refunds will be approved or granted after 180 days from the date the permit was issued. No refunds will be approved or granted for the following: plan review fees, state surcharge fees, re-inspection fees, any other services that have previously been rendered.

**SUBD. 7. MECHANICAL PERMITS AND FEES.**

Mechanical permit fees for structures that are regulated under the International Residential Code (IRC).

New construction HVAC (includes HVAC system, mechanical ventilation system, and clothes dryer)	\$100 per unit
Addition, alteration, remodel, or replacement HVAC	\$64
Basement finish HVAC	\$64
Boiler	\$64
Fireplace	\$64
Garage heater	\$64
Gas piping	\$64
Miscellaneous mechanical work	\$64

Mechanical permit fees for structures that are regulated under the International Building Code (IBC).

Addition, alteration, remodel, or replacement HVAC	Refer to Subd. 1 table. A 65% plan review may apply.
Boiler	Refer to Subd. 1 table. A 65% plan review may apply.
Fireplace	\$64
Gas Piping	Refer to Subd. 1 table. A 65% plan review may apply.
Minor mechanical work	\$64
Miscellaneous mechanical work	Refer to Subd. 1 table. A 65% plan review may apply.
New construction HVAC	Refer to Subd. 1 table. A 65% plan review may apply.

**SUBD. 8. PLUMBING PERMITS AND FEES.**

Plumbing permit fees for structures that are regulated under the International Residential Code (IRC).

New construction plumbing	\$154 per unit
Addition, alteration, remodel, or replacement	\$64
Basement finish	\$64
Backflow Preventer Test Reports or Rebuild	\$25 per location
Gas piping	\$64
Miscellaneous plumbing work	\$64
Residential irrigation system, including backflow prevention	\$64
Water heater and/or water softener	\$64

Plumbing permit fees for structures that are regulated under the International Building Code (IBC).

Addition, alteration, remodel, or replacement	Refer to Subd. 1 table, 65% plan review may apply
Association, commercial, industrial, and/or multi-family irrigation system	Refer to Subd. 1 table, 65% plan review may apply
Gas piping	Refer to Subd. 1 table, 65% plan review may apply
Miscellaneous plumbing work	Refer to Subd. 1 table, 65% plan review may apply
New construction plumbing	Refer to Subd. 1 table, 65% plan review may apply
Backflow Preventer New Install	\$64
Backflow Preventer Test Reports or Rebuild	\$25 per location
Storm drain	Refer to Subd. 1 table, 65% plan review may apply
Water heater	Refer to Subd. 1 table, 65% plan review may apply
Water softener	Refer to Subd. 1 table, 65% plan review may apply

**SUBD. 9. SEWER AND WATER PERMITS AND FEES.**

Sewer and Water permit fees specific to International Residential Code (IRC)

Sewer connection inspection fee	\$64
Water connection inspection fee	\$64

Sewer and Water permit fees specific to International Building Code (IBC)

Sewer connection inspection fee	\$64
Water connection inspection fee	\$64

**SUBD. 10. ELECTRICAL PERMITS AND FEES.**

All Services Residential service charge \$150.00, this includes 1 inspection or the below rates		Circuits and Feeders: The inspection fee for the installation, addition, alteration, or repair of each circuit, feeder, feeder tap, or set of transformer secondary conductors	
0 - 300 amp	\$55		
301 - 400 amp	\$63	0 - 100 amp	\$10
401 - 500 amp	\$77	101 - 200 amp	\$20
501 - 600 amp	\$91	201 - 300 amp	\$26
601 - 800 amp	\$119	301 - 400 amp	\$32
801 - 1,000 amp	\$147	401 - 500 amp	\$38
1,001 - 1,100 amp	\$161	501 - 600 amp	\$44
1,101 - 1,200 amp	\$175	601 - 700 amp	\$50
Add \$20 for each additional 100 amps		701 amp or more	Add \$6 for each additional 100 amps

<b>Minimum permit fee</b>	\$65
<b>Minimum fee for rough-in inspection and final</b>	\$130
<b>Minimum fee for single family dwelling not over 200 amps</b>	\$200 (includes 2 rough-in inspections and 1 final inspection)
<b>Apartment buildings: minimum fee per unit of an apartment or condominium complex</b>	\$130 (this does not cover service and wiring. Separate permit required for wiring)
<b>Swimming pools</b>	\$130 (includes 2 inspections)
<b>Traffic signals</b>	\$10 per each standard
<b>Street lighting</b>	\$5 per each standard
<b>Transformers/generators</b>	\$10 per unit + \$0.50 per KVA
<b>Retro fit lighting</b>	\$0.75 per fixture
<b>Sign transformer</b>	\$10
<b>Remote control/signal circuits</b>	\$1 per device
<b>Re-inspection fees</b>	\$65
<b>Breaker re-hook fee</b>	\$3 each breaker
<b>Plan review on all electrical permits when required</b>	\$80 per hour
<b>Consultations/meetings, in-office or on-site</b>	\$80 per hour

Solar Energy System Inspection Fee Chart	
0 – 5,000 watts	\$100
5,001 – 10,000 watts	\$165
10,0001 – 20,000 watts	\$245
20,001 – 30,000 watts	\$330
30,001 – 40,000 watts	\$410
40,001 watts and larger	\$410 + \$25 for each additional 10,000 watts

The watt rating is the total estimated alternating current (ac) energy output of the solar system. The total dc energy output is not used.

The solar Energy inspection fees shall include inverters, modules, panels, combiners, converters, charge controllers, disconnecting means and electrical conductors between the inverter and the ac panelboard for stand-alone solar Energy systems, or the conductors between the inverter and the service equipment or other power production, distribution and utilization system, such as a utility system and its connected loads, that is external to and not controlled by the solar Energy power system.

In addition to the basic solar Energy inspection fees, additional inspection fees may be applicable on large-scale projects for the inspection of additional electrical infrastructure between the inverter output circuit and the electrical production and distribution network. The inspection fees shall be calculated according to Minnesota Statute 326B.37, Subdivisions 2, 3, 4, and 6, paragraphs (d), (f), (j), and (k)

**SUBD. 11. SEPTIC PERMITS AND FEES.**

## Septic permit fees specific to International Residential Code (IRC)

Additional drainfield to an existing (compliant) drainfield	\$150
Septic system, abandonment	\$150
Septic system, new	\$300
Septic system, operating permit	\$50
Septic system, operating permit annual renewal	\$10
Septic system, repair	\$150
Septic tank or holding tank	\$150

## Septic permit fees specific to International Building Code (IBC)

Septic system, abandonment	\$150 or contracted fees actually charged plus \$50 administration fees whichever is greater
Septic system, advanced system	\$600 or contracted fees actually charged plus \$50 administration fees whichever is greater
Septic system, operating permit	\$150 or contracted fees actually charged plus \$50 administration fees whichever is greater
Septic system, operating permit annual renewal	\$50 or contracted fees actually charged plus \$50 administration fees whichever is greater
Septic system, holding tank	\$250 or contracted fees actually charged plus \$50 administration fees whichever is greater
Septic system, new	\$600 or contracted fees actually charged plus \$50 administration fees whichever is greater
Septic system, repair	\$300 or contracted fees actually charged plus \$50 administration fees whichever is greater

**SUBD. 12. FIRE PERMITS AND FEES.**

## Fire permit fees for all property and building types

Fire alarm system	Refer to Subd. 1 table, 65% plan review may apply
Fire inspections	\$54 per ½ hour
Fire suppression system	Refer to Subd. 1 table, 65% plan review may apply
Removal of underground storage tanks	Refer to Subd. 1 table, 65% plan review may apply
Installation of underground storage tanks	Refer to Subd. 1 table, 65% plan review may apply
Gas pump and meter permits, with canopy	Refer to Subd. 1 table, 65% plan review may apply

**SUBD. 13. BUILDING PERMITS AND FEES.**

## Building permit fees for all property and building types

Above ground swimming pool	\$109
Additional plan review required by changes, additions, or revisions to previously approved plans	\$54 per hour
Additions	Refer to Subd. 1 table. A 65% plan review may apply.
Alterations	Refer to Subd. 1 table. A 65% plan review may apply.
Basement finishes	\$174 for Full Basement or \$124 for up to 2 rooms
Building moved into the city	Refer to Subd. 1 table, 65% plan review may apply
Building new construction	Refer to Subd. 1 table. A 65% plan review may apply.
Certificate of Occupancy – Issued Copy	\$25
Car port (allowed in Manufactured Home Parks ONLY)	\$150
Deck	\$150
Deck other (steps, stairs, ramps) as determined by the Building Official	\$150
Unattached steps (Deck – Unattached)	\$64
Driveway (if new or altered at the curb)	\$75
Engineering and administrative fees	Actual cost charged to city
Escrow administrative and inspection fee	\$100
Escrow, as-built survey	\$600
Escrow, driveway	\$3,000
Escrow, erosion control	\$6 per foot
Escrow, hydroseeding and irrigation	150% of the cost of the highest of two bids
Escrow, miscellaneous and commercial	150% of the cost of the highest of two bids
Escrow, sod landscaping	\$7,500 or \$6 per square yard if required sod amount is listed on Certificate of Survey
Escrow, trees (2)	\$400 per tree
Fence 7 feet tall or higher (also need CUP if over 8')	\$150
Inground ground swimming pool	Refer to Subd. 1 table, 65% plan review may apply
Investigation fee	Up to 100% of permit fee
Manufactured home without a foundation (allowed in Manufactured Home Parks ONLY)	\$200
Miscellaneous IRC or IBC building permits for which no fee is specifically indicated	Refer to Subd. 1 table, 65% plan review may apply
Porch, open	\$150
Porch, 3-season	\$150
Porch, 4-season	Refer to Subd. 1 table. A 65% plan review may apply.
Re-inspection fees (must be paid before staff will complete the re-inspection)	\$54 per trip
Retaining wall	Refer to Subd. 1 table, 65% plan review may apply
Solar Energy System, flush-roof mounted	\$200
Solar Energy System, ground-mounted/other	Refer to Subd. 1 table, 65% plan review may apply

Approved Temporary Outdoor Structures (tents/greenhouses)	\$150
---	-------

Building permit fees specific to International Residential Code (IRC)

Accessory Structures	\$154
Demolition	\$104, plus \$500 escrow if determined by the Building Official
Inspections outside of normal business hours	\$75 per hour (minimum charge of 2 hours)
Inspections which no fee is specifically indicated	\$54 per trip
Remodel	\$100
Roof repair	\$64
Roofing	\$109
Roofing, siding, and window replacement permits obtained at the same time by the same applicant in any combination thereof	\$154
Siding	\$109
Window/door new installation	\$109, 65% plan review may apply.
Window/door replacement	\$64 for 1 – 5 windows or doors \$109 for 6+ windows or doors

Building permit fees specific to International Building Code (IBC)

Accessory Structures	Refer to Subd. 1 table. A 65% plan review may apply.
Demolition	\$154, plus \$500 escrow if determined by the Building Official
Inspections outside of normal business hours	\$125 per hour (minimum charge of 3 hours)
Inspections which no fee is specifically indicated	\$95 per hour, 2 hours minimum
Remodel	Refer to Subd. 1 table, 65% plan review may apply
Roofing (flat roof)	Refer to Subd. 1 table, 65% plan review may apply
Roofing (asphalt shingles or steel roof)	\$109
Siding	Refer to Subd. 1 table, 65% plan review may apply
Window/door new installation	Refer to Subd. 1 table, 65% plan review may apply
Window/door replacement	Refer to Subd. 1 table, 65% plan review may apply

**Repeal of Conflicting Ordinances:** All other ordinances or parts of ordinances of the City of Cambridge that may be in conflict herewith are hereby repealed.

**Effective Date:** This ordinance shall be in full force and effect from and after its passage and publication according to law. Adopted by the Cambridge City Council this 15th day of December, 2025.

---

James A. Godfrey, Mayor

ATTEST:

---

Monica Seiberlich, City Clerk and Assistant to the City Administrator

#### Summary Publication Ordinance

The Cambridge City Council adopted Ordinance 813 which provides a fee schedule to all licenses, fees, and permits issued by the City of Cambridge.

ATTEST:

---

Monica Seiberlich, City Clerk and Assistant to the City Administrator

Date of Publication: December 24<sup>th</sup>, 2025