



2026 ARTS & CRAFTS FAIR VENDOR APPLICATION

Held on Saturday, August 15th, 2026 from 10am-3pm
@ Cambridge City Center Mall at 140 Buchanan St N, Cambridge, MN 55008

- If nice weather, then the event will be setup outside.
- If bad weather, then the event will be setup inside the mall corridor.

The Arts & Crafts Fair is an annual event with craft vendors, cottage food vendors, food trucks, live music, and a Chalk Art Contest open to the public. This event is advertised along with the City of Cambridge’s summer programming: street dances, concerts in the park, and kids’ events. The event is held beside the popular Cambridge Farmer’s Market. Not only do the vendor fees go towards additional advertising this event only, but the city invests too!

Business Name:
Applicant Name:
Full Mailing Address:
Email:
Phone Number:
Are you a non-profit? (If yes, the fee is waived and proof must be provided)
Describe your items for sale (we do our best not to place similar items together):
How much space do you need: <input type="checkbox"/> 10’x10’ (standard) <input type="checkbox"/> 10’x20’ <input type="checkbox"/> Other: _____
What needs to be submitted to be considered a “Completed Application”: <input type="checkbox"/> Application <input type="checkbox"/> \$35.00 vendor fee if paying by cash or check. <input type="checkbox"/> <i>Optional:</i> Photos of your sale items (will be used in promotional material) <input type="checkbox"/> ST-19 Form <input type="checkbox"/> \$36.55 vendor fee is paying by credit card. <input type="checkbox"/> Cottage Food License (if applicable)

1. Vendors agree to setup in their designated area, which will be assigned by the event coordinator. The site plan will be emailed to participants the week prior to the event date.
2. Vendor is responsible to bring their own table/display/signage, and a chair for themselves. Provide your own electricity if needed. Tents and canopies are permitted but must be secured.
3. The Art & Craft Fair is a Family Event, no explicit, suggestive, or intoxicating products are to be sold or displayed.
4. The City of Cambridge reserves the right to ask a vendor to leave if found to be disruptive, or if city staff deems the vendor, material, or products to be explicit, suggestive, or intoxicated.
5. There is no refund of vendor application fees, as these fees are used in advertising the event and covering event costs.
6. Booth space must be maintained in a neat, clean, and sanitary manner for duration of the event.
7. Vendor will be required to follow all applicable laws, ordinances, and rules and regulations. Sales tax is the responsibility of the Vendor. The City of Cambridge may provide the Vendor Application and ST-19 to the Dept of Revenue.
8. The City of Cambridge shall not be liable for any claim or monetary loss of any type sustained by the vendor relating to the Arts & Craft Fair.
9. Space is limited. Vendors will be accepted on a first come, first served basis.
10. Setup may begin at 8am if we will be setup inside the mall corridor, as that is when the mall opens. Setup may take place earlier if we can setup outside (weather depending).
11. The vendor agrees to tear down their booth after the event ends at 3pm. Vendor is responsible for clean-up, removal of equipment, inventory, and will ensure space is returned to its original condition.

Signature: _____ Date: _____

QUESTIONS? Contact Amy Norling at Cambridge City Hall at anorling@ci.cambridge.mn.us or call 763-552-3257.
BEWARE OF SCAMMERS: ONLY CAMBRIDGE CITY HALL IS COORDINATING THIS EVENT.



2026 ARTS & CRAFTS FAIR VENDOR APPLICATION SUBMITTAL & PAYMENT INFO

What needs to be submitted to be considered a "Completed Application":		
<input type="checkbox"/> Application	<input type="checkbox"/> \$35 vendor fee if paying by cash or check.	<input type="checkbox"/> <i>Optional:</i> Photos of your sale items (may be used in promotional material)
<input type="checkbox"/> ST-19 Form	<input type="checkbox"/> \$36.55 vendor fee is paying by credit card.	
	<input type="checkbox"/> Cottage Food License (if applicable)	

How to submit your application:	
In-person during business hours	The complete application can be submitted at Cambridge City Hall, 300 3rd Ave NE, Cambridge, MN 55008. Office hours are M-F from 8am-4:30pm. All forms of payment accepted in-person.
In-person after business hours	A silver drop box labeled "water payments" near the blue mailbox is available for after hour drop offs (Office hours are M-F from 8am-4:30pm). Your receipt will be emailed to you if an email was provided, otherwise your receipt will be mailed to you at the mailing address you provided.
Mail	The complete application can be mailed to Cambridge City Hall, ATTN: Art Fair, 300 3rd Ave NE, Cambridge, MN 55008. Your receipt will be emailed to you if an email was provided, otherwise your receipt will be mailed to you at the mailing address you provided.
Email	The complete application can be emailed to anorling@ci.cambridge.mn.us and payment either mailed separately or provide credit card information below. If payment is not received by the time our vendor list is full, then you may be removed from our vendor list and replaced with a complete application that included payment.

Pay your vendor fee with a credit/debit card:
This page is not retained by staff after the payment has been processed.
By completing the credit card information below, I authorize the City of Cambridge to charge \$36.55 for a vendor application fee. Your receipt will be emailed to you if an email was provided on the application, otherwise your receipt will be mailed to you at the mailing/billing address you provided.
Email (required if paying by credit card):
Complete billing address (required if paying by credit card):
Credit card type: <input type="checkbox"/> Visa <input type="checkbox"/> Mastercard <input type="checkbox"/> Discover We cannot process American Express cards.
Name on card:
Credit card number:
Expiration date (mm/yyyy):
Zip code:
CVV number (3-digit security code on back of card):