

OUTDOOR FIREWORKS SALES PERMIT APPLICATION

To be submitted with application:	<input type="checkbox"/> Completed application <input type="checkbox"/> Notarized Informed Consent for Background Check <input type="checkbox"/> Color copy of the applicant's ID <input type="checkbox"/> List of Fireworks to be sold/displayed <input type="checkbox"/> Written property owner permission	<input type="checkbox"/> Site Plan (of the whole property) <input type="checkbox"/> Floor Plan (of the firework sales area) <input type="checkbox"/> Temporary Sign Application if any exterior signage <input type="checkbox"/> Building permit application for temporary structure
Submittal options:	<ul style="list-style-type: none"> Email to building@ci.cambridge.mn.us Fax to 763-689-6801 Mail to Cambridge City Hall, Attn: Fireworks, 300 – 3rd Ave NE, Cambridge, MN 55008 	
Fee	Outdoors Transient Sales (tent/booth/table) \$350	

SITE INFORMATION

Address (include Suite #):	Business Name:
Store Manager Name:	Store Manager Direct Phone:
Store Manager Email:	Dates of sales:

PROPERTY OWNER INFORMATION

The application will include a letter from the person legally responsible for the property on which the fireworks related activity would occur. Such letter will grant permission to the applicant for the use of said property.

Name:	Address:
Phone:	Email:

APPLICANT INFORMATION

Applicant shall complete the "Informed Consent for Background Check" form and provide a color copy of their ID.

Business Name:	Responsible Party Name:
Business address:	
Phone:	Email:
Birth date:	Social Security Number:
Driver's License Number:	State of Issuance of Driver's License:

DISPLAY REGULATIONS & REQUIREMENTS

- See Minnesota State Statute 624.2 Fireworks.
- See Cambridge City Code Chapter 111: General Business Regulations, section 40: Fireworks.
- See the National Fire Protection Association (NFPA)
- Completed application shall be submitted for review and approval a minimum of fifteen (15) days before setup.
- The application will include a letter from the person legally responsible for the property on which the fireworks related activity would occur. Such letter will grant permission to the applicant for the use of said property.
- Consumer fireworks sales and display shall be limited to mercantile occupancies as defined in NFPA 10, *Life Safety Code*®.

- No person shall construct a retail display nor offer for sale explosives, explosive materials, or fireworks upon highways, sidewalks, public property, or in assembly or educational occupancies.
- No manufacturing, sales, or storage for commercial purposes will occur on residentially zoned property or within 100 feet thereof.
- A list of all consumer fireworks displayed for sale and stored on the property will be available at all times. The list will document the name, weight, and quantity of the fireworks and be accompanied by the material safety data sheets.
- The requirements of this ordinance are in addition to any requirements imposed by any building and zoning regulations, fire codes, or State law.
- Open flames are not permitted inside or within 20 feet of the tent.
- All fireworks fuses shall be contained within its package arrangement.
- All electrical wiring shall be in conformance with the State Electrical Code.
- Temporary structures used for consumer fireworks retail sales are regulated by the National Fire Protection Agency Standard 1124, Chapter 7, the Minnesota State Fire Code and City of Cambridge Ordinance. An additional building permit may be required, and a separate application will be provided.
- A site plan (of the whole property) shall be included which shows an aerial of the property, indicating where the merchant would setup, and the below regulations:
 - No person will sell or store consumer fireworks within 50 feet of any fuel dispensing apparatus unless the total aggregate quantities of consumer fireworks are below the exempt amounts listed within Chapter 7 of NFPA 1124 Code for the Manufacture, Transportation, Storage, and Retail Sales of Fireworks and Pyrotechnic Articles®, 2003 Edition, within an approved structure or building.
 - Shall be located within 150 feet of a public way for fire department access.
 - Approved minimum separation distances in compliance with table 7.7.2 of NFPA 1124® shall be provided from the exterior display to adjacent buildings, combustibles, or flammable liquids.
 - Shall have a 20-foot building and combustible storage setback.
 - Shall be provided with a 10-foot vehicle parking setback.
- A Floor Plan (of the firework sales area) shall be included which shows an aerial of the sales site, and the below regulations:
 - It will be unlawful for any seller of any fireworks to permit smoking at any site containing fireworks. Provide no smoking signs at each entrance with at least 2-inch-high letters on contrasting background outside the tent that say, “No Smoking within 50 feet.”
 - Only persons 18 years of age or older may purchase fireworks, and the age of the purchaser must be verified by photographic identification. Provide a sign that states “must be 18 years old to purchase fireworks.”
 - Provide at least 2 portable fire extinguishers with a minimum rating of 2A and at least one must be of the pressurized water type.
 - Egress travel distance shall not exceed 75 feet from most remote point to exit.
 - At least two exits are required and shall be marked by approved EXIT signs.
 - Aisles shall have a minimum 48 inches of clear width and have no dead ends.
 - Not more than 50 percent of the floor area shall be used for retail sales.
 - Display case heights are limited to 12 feet around perimeter and 6 feet for interior.
 - Provide a vertical flame break 6 inches above displays for every 16 feet of display cases.
- After a permit is issued, the permit applicant shall schedule an inspection of the above requirements before beginning sales of fireworks. Call 763-552-3210 to schedule all inspections.

ACKNOWLEDGEMENT AND SIGNATURE		
The undersigned hereby agrees that all information on this application is true and correct, and to comply with all applicable city ordinances, state and federal rules, and all orders from the City of Cambridge and the Cambridge Fire Department.		
Print applicant name:	Sign applicant name:	Date:



300 – 3rd Ave NE
 Cambridge, MN 55008
building@ci.cambridge.mn.us
 763-552-3257

INFORMED CONSENT FOR BACKGROUND INVESTIGATION FOR FIREWORKS PERMIT APPLICATION

(A separate form must be filled out for each applicant, officer, and/or partner)

The following named individual(s) has made application with this the City of Cambridge for a fireworks sales and/or display permit. In order to determine if the applicant is eligible to receive the permit, a criminal history check must be conducted. The information provided below is to assist the BCA's investigation.

PLEASE PRINT LEGIBLY

Last Name of Applicant:	First Name (full name please):	Middle Name (full name):
Any Maiden, Alias or Former Name(s):		
Date of Birth (MM/DD/YYYY):	Sex:	Race:

I, _____, authorize the Minnesota Bureau of Criminal Apprehension to disclose all criminal history record information to the City of Cambridge and the Cambridge Police Department for the purpose of conducting a criminal background check for determining eligibility for a fireworks sales / display permit within the City as outlined in Minn. Stat. Chapter 624.

The authorization shall expire one year from the date of my signature.

 Applicant's signature

 Date

STATE OF _____)

COUNTY OF _____)

BEFORE ME, the undersigned authority, on this day personally appeared _____ known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that s/he executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND and seal of office this _____ day of _____, 20_____.

 Notary's signature

 Seal

INTERNAL REVIEW (FOR STAFF USE ONLY)	
Fire Department	<p>The Fire Chief, or their duly designated appointee, will make an investigation to determine whether the operator of the display is competent and is certified by the state fire marshal, and whether the display is of such a character and is to be so located, discharged, or fired that it will not be hazardous to property or endanger any person. The Fire Chief or their duly designated appointee will report the results of this investigation to the City Administrator, and, if they report that in their opinion, the operator is competent and that the display as planned will conform to safety requirements, including the rules and regulations of the State Fire Marshal. Prior to processing the application, the Fire Marshal, or their duly designated appointee, will determine that the proposed location is code compliant. The Fire Chief, or their duly designated appointee, will ensure compliance with NFPA regulations, fire extinguisher regulations, and ensure required signs are posted, and that the site matches what has been approved.</p> <p>Signature: _____ Date: _____</p>
Police Department	<p>Prior to processing the application, a criminal records check may be conducted. Neither the applicant nor the responsible party for the permit will have been convicted of a felony or a fire or firework related misdemeanor within the last three (3) years.</p> <p>Signature: _____ Date: _____</p>
Planning Department	<p>The Zoning Administrator will review the location, setbacks, zoning, off-street parking and loading areas, signs, lighting, and display so as to conform to City Code.</p> <p>Signature: _____ Date: _____</p>
Building Department	<p>The Building Official will review the transient merchant's temporary structure for permit requirements.</p> <p>Signature: _____ Date: _____</p>
City Administrator	<p>The City Administrator will issue a permit for the display when the applicant pays a permit fee set forth in the Licenses, Fees and Permits Ordinance as amended from time to time. After such permit will have been granted, sales, possession, use, and distribution of fireworks for such display will be lawful for that purpose only. No permit so granted will be transferable.</p> <p>Signature: _____ Date: _____</p>